

**RAJENDRA MEMORIAL RESEARCH INSTITUTE OF MEDICAL SCIENCES
(INDIAN COUNCIL OF MECAL RESEARCH)**

AGAMKUAN::PATNA-800007

Tender No OPA-1627

Tender Document for Annual Maintenance Service for Window and Split Air- condition for different make .

TERMS & CONDITIONS FOR ANNUAL MAINTENANCE CONTRACT FOR AIR-CONDITION.

1. Eligibility/Qualification Criteria:

- I) The bidder should have at least turnover of Rs.10.00 lakh per year during the last 2 years(documentary proof in the form of service tax, deposited Chalan may be submitted.
- ii) The bidder, if registered with any state government/central government under the Electrical Act for electrical work then document in this regard may be submitted (if available).
- iii) The bidder should have provided Electrical items related maintenance services to at least two Govt. Depts./Private Sector documentary proof in the form of Performance Certificate issued by user departments is to be submitted. Copy of work orders must be enclosed with the bid documents.
- iv) The bidder shall have minimum 5 years of experience in the same field.
- vi) The bidder shall preferably be a Government Department(registered under established relevant central Acts) or those who have been approved by any Government Department/ Government organization or provided services to Govt. Department. (if available).
- vii) The firm may enclose sufficient documents regarding execution of Government work order. Specifically Electrical items related maintenance services including work completion certificate (if any).

1.The successful firm has to furnish a Security Deposit of Rs. 10,000(Ten thousand only) in the form of DD in favour of Director, RMRIMS, Agamkuan, Patna as interest free refundable security deposit which can be forfeited in case of any breach of terms and conditions of the contract or unsatisfactory service performance. The instrument of security deposit should be valid throughout the contract period.

2. During the contract period each machine will be serviced at least thrice in a year . The scope of work shall maintenance the spare parts ,(list enclosed)etc. on charge basis .

The window AC units and Split AC units requiring maintenance servicing/repairs will be handed over to the contractor and it shall be the responsibility of the contractor to hand over the same back in working condition after carrying out the necessary repairs to this institute within 24 hours. In case of delay beyond 24 hours, it shall be the responsibility of the contractor to temporarily install a substitute machine in working condition, till such time the repairs is completed.

3.The contractor shall be responsible for periodic maintenance etc. of window AC units as well as Split AC units and keep them in working order by placing the services of experienced technicians/mechanics to this Institute throughout all working days and they will be bound to carry out the jobs of urgent nature even during odd hours and holidays if so desired by the Institute . All breaks down calls would be attended to on priority basis by the contractor. The contractor or his representative has to report to Care Taker daily during the contract period.

4. The work will primarily be carried out in the premises of this Institute. Only such work which is not possible to execute in the premises of this Institute, would be allowed to be done at the contractor workshop with prior written permission of this INSITITEU. A GATE PASS WILL BE ISSUED BY THE Care Taker. No transportation charges will be paid to the contractor for the transportation of machine to and fro to their workshop for repair etc.

5. The contractor shall provide one year guarantee on the new spare parts replaced by him with the prior knowledge of the Care Taker. The old spare parts replaced by the contractor will have to be returned to the Institute.

6. RMRI OF MS would be at liberty to include rate of such items/work in the contract which shall be binding on the contractor. No advance payment will be made to the contractor. The payment will be made quarterly at the end of each quarter after the contractor had completed his periodical service and submitted certificates for the same.

7. Last quarter payment would be released after cleaning of the machines and handing over the same in working order to the Care Taker.

In case the work of the contractor is found unsatisfactory at any stage or he dishonors the contract in any manner ,the RMRI shall be at liberty to forfeit the security deposit and/or cancel the contract without assigning any reason and entrust the job to any other party at the risk/expenses of the contractor.

8. The firm shall produce and undertaking that it has never been blacklisted by any Government Dept/office/organization. No conditional offer will be accepted.

9. Interested parties may submit their rate quotation in the perform enclosed at **Annexure-1** in a sealed envelop Super-Scribing "QUOTATION FOR Annual Maintenance Service charge CONTRACT FOR DIFFERENT MAKE/MODELS of 135 window and Split Air-condition address to Director RMRI OF MS, Agamkuan,Patna-800007 latest by 12.30 P.M of **14.06.2016** along with Earnest money deposit of Rs. 10,000(Rupees ten thousand only) in the form of Demand Draft in favour of Director, RMRIMS Agamkuan, Patna. Quotations without earnest money deposit of Rs.10000 (Rupees the thousand only)will not be considered. The quotation will be opened on the same day in RMRI OF MS , Agamkuan, Patna-800007.at 3.30P.M. in the presence of such tenderers who wish to be present.

Annexure-1

Rate quotation for Annual Maintenance Service charge contract for different make/models of Window type & Split type Air conditioners for three years on yearly renewable basis subject to the satisfactory services of the firm.

| Sl.No. | Item Name | Rate | Remarks |
|--------|--|--------|---------|
| A | AMC Charges | | |
| 1. | Service Charge of Window AC 1.5 ton per unit | | |
| 2. | Service Charge of Window AC 1.0 ton per unit | | |
| 3. | Service charge of Split AC 1.5 ton per unit | | |
| 4. | Service charge of Split AC 1.0 ton per unit | | |
| | | | |
| B. | Rate of Spare Parts/Material. | | |
| 1. | Gas Charging Per Unit | | |
| 2. | Compressor " | | |
| 3. | Copper Pipe per running unit | | |
| 4. | Installation Charge Per Unit | | |
| 5. | PCB Kit " | | |
| 6. | Blower Motor " | | |
| 7. | Outdoor Motor " | | |
| 8. | Window AC Motor " | | |
| 9. | Blower Fan " | | |
| 10. | Fan Blade " | | |
| 11. | Cooling Coil " | | |
| 12. | Condensing Coil " | | |
| 13. | Running Capacitor " | | |
| 14. | Censer " | | |
| 15. | Remote " | | |
| 16. | Other if any as required | MRP/DP | Rate |