

**TENDER DOCUMENT FOR RUNNING OF
CANTEEN IN THE PREMISES OF
RAJENDRA MEMORIAL RESEARCH
INSTITUTE OF MEDICAL SCIENCES,
AGAM-KUAN, PATNA-800 007**

**Rajendra Memorial Research Institute of Medical Sciences
(Indian Council of Medical Research)
Agam-kuan, Patna 800 007**

**TENDER FOR RUNNING OF CANTEEN IN THE PREMISES of Rajendra
Memorial Research Institute of Medical Sciences, Agam-kuan, Patna**

To be returned duly completed by the tenderer

To
The Director,
Rajendra Memorial Research Institute of Medical Sciences,
Agam-kuan, Patna 800 007

Sir,

In response to your advertisement in “website of Rajendra Memorial Research Institute of Medical Sciences (RMRIMS) and “Times of India, Patna/Delhi English edition” and “ Dainik Jagran, Patna/Delhi Hindi edition”dated 15-12-2015 regarding running of a Canteen within the premises of RMRIMS, Agam-kuan, Patna, I offer to run the canteen.

The demand draft of Rs. Two hundred only (Rs. 200/-only) favouring "The Director, RMRIMS, Patna” payable at Patna on account of tender document cost along with the terms and condition duly signed and scheduled rates/ the items on the prescribed Performa are enclosed.

My experience in the trade for years for which certificates are enclosed.

Yours faithfully,

Sign. _____

Name &Address of the Firm with Seal _____

Encl :-

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**TERM AND CONDITIONS FOR RUNNING OF CANTEEN AT RMRIMS,
AGAM-KUAN, PATNA- 800 007**

1. That the authorised food licensee holder shall run the Canteen for the benefit and use of the employees, students of RMRIMS and the patients and their attendants visiting this Institute exclusively in the aforesaid premises.
2. That the licensee shall bear all the expenses for running the said canteen and the licensor shall not in any manner be liable to reimburse the expenses so incurred.
3. That the licensee shall keep the canteen open and render all the necessary services, sale of eatables, tea etc. from 7:00 AM to 10:00 PM on all normal working days and on Sunday and other holidays, if so desired by the licensor.
4. That the licensee shall serve the supply for sale of articles as mentioned in the schedule of items or any other articles which may be decided subsequently by the Medical Superintendent or the officer authorized by him at the rates specified by the canteen committee to the licensee.
5. That the furniture, i.e. chairs, tables and electrical equipments, accommodation shall be provided by the office of the licensor free of charge to the licensee, which will be returned to licensor in good condition at the time of vacation or premises at the expiry/termination of the contract. If any loss is found to any inventory the licensee shall make good of such loss best the same shall also be recovered from the Security Deposit.
6. LPG cost shall be met by the contractor.
7. That the licensee shall deposit a sum of Rs. 40000/- as interest free Security Deposit which will be refunded on the expiry of the contract.
8. That the licensee shall run the canteen on lease and license basis. In event of the services rendered by licensee being found unsatisfactory by the licensor, the contract is liable to be terminated after one month notice and the same be formal.
9. That the licensee shall not sublet the premises of canteen for any purpose to anyone else nor shall transfer its rights to any other person's.
10. That licensee shall keep the premises neat and clean.
11. The licensee shall charge for the various items of refreshment, snacks etc. At the rates quoted in the schedule annexed and as approved by the canteen committee or the licensor. The licensee will charge the same approved rates from the employees, patients and their attendants.
12. Rates list must be displayed by licensee at proper place in Bold Letters.
13. That the licensee shall not be entitled to use the accommodation allotted by the licensor for any purpose or business other than running a canteen.

14. That the licensee shall not use the name of the RMRIMS canteen in the business dealings with other persons or traders with whom he may have business relations for procuring various articles of the canteen.

15. The licensor shall not be responsible for liabilities of licensee if any/whatsoever incurred by the licensee for running and maintaining the canteen.

16. This contract, if awarded, will be valid for a period of one year from the date of award and the same can be extended further on mutual consent as per the discretion of the hospital administration.

17. Water, Electricity and furniture will be provided free of cost. However, no heater for cooking purposes or otherwise will be allowed to be used.

18. Earnest money of Rs. 10,000/- only along with the tender form duly signed and completed should be deposited through demand draft favouring "The Director, RMRIMS, Patna, payable at Patna.

19. The tender without earnest money will not be accepted.

20. The earnest money of unsuccessful tenderer will be refunded in due course of time without any interest.

21. If required under the rules, Possession of valid license under Food Adulteration Act 1954 and MOD Act 1957 may be submitted along with tender form or undertaking to obtain the same within three months may be furnished. The responsibility for the same shall be totally on the part of the licensee.

22. The tender documents will be submitted in the office of "The Administrative Officer, or Despatch Section of RMRIMS, Agam-kuan, Patna-7 or by speed post or registered post up to 04/01/2016 and on upto 5.00PM. The tender will be opened in the presence of the tenderers or their representatives who which to be present at 06/01/2016 at 11.00AM on in the Auditorium of RMRIMS, Agam-kuan, Patna in presence of Tender Opening Committee of the Institute.

23. In case is declared a government holiday, the tender will be opened on the next working day at the same time and venue.

24. A penalty of Rs. 200/- will be imposed on the licensee for each day of closing of canteen. If canteen remains closed for a week continuously, this agreement is liable to be cancelled

and the licensee shall be required to vacate the premises within 48 hours as per directions of Hospital authorities.

25. The licensee will vacate the canteen and hand over the possession of the premises on the expiry of this contract. If canteen is closed due to any reason under the order of Hospital administration, then licensee will have to vacate the premises within 48 hours after receiving the notice thereof. If licensee fails to vacate the canteen premises on stipulated date or on direction then damage charges for the overstay at the rate of Rs. 500/- per day will be

recovered from licensee out of the security money. If security deposit is insufficient to recover damage charges then the same will be recovered through the court of law.

26. Security Money of the licensee will be forfeited in case of breach of any conditions stipulated herein.

27. For any dispute regarding quality/service and rates, the decision of The Director, RMRIMS, Patna shall be final and binding to the licensee.

28. The terms and conditions mentioned herein shall be considered as a part of the agreement to be executed by the agency.

29. The licensee shall be required to sign an agreement on the non-judicial stamp paper of Rs. 100/- mentioning therein the terms and conditions of the contract. The expenses on this account will be borne by him/her.

30. The Director, RMRIMS, Patna will not be bound to award a contract to the lowest bidder considering the cost factor.

31. The decision of T/he Director, RMRIMS, Patna shall be final.

32. The contractor shall supply his two passport size photographs and one attested photocopy of the voter identity card or other proof of residential address.

33. The RMRIMS will not be responsible for any injury or loss of life of personnel's deputed by the contractor which may take place in course of their employment.

34. In case, the contractor to whom the contract is awarded, fails to accept the offer, The Director shall have the right to forfeit the earnest money deposited by the contractor and any loss occurred due to the non execution of the contract can also be recovered from the contractor as decided by The Director. No correspondence in this regard will be entertained.

35. The quotation would be valid for a period of six months subsequent to the date on which tender box is opened.

36. If any personnel engaged by the licensee is found indulged/indulging in illegal and intolerable activities is to be handed over to the police or any other administrative action as deemed to be fit against the licensee will be taken including termination of the contract with immediate effect.

37. No child labour shall be deployed.

38. The Director, RMRIMS, Patna reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

39. RMRIMS shall not be responsible for any credit amount due from the canteen contractor to any person(s) in respect of food stuffs supplied/ or otherwise. Credit sales, if any, affected by the Contractor will be at his own risk and responsibility and RMRIMS will not be in any way responsible for the recovery of such arrears in these transactions.

40.The detail discussion about the quality, quantity of food stuffs and other related matters will be discussed between interested bidders and RMRIMS management during pre-bid meeting dated 21/12/2015 at 11.30AM.

(Signature of the tenderer with seal/stamp)

UNDERTAKING

I have carefully gone through the contents of the tender document and I undertake to abide myself by all the terms and conditions set forth.

Sign. _____

Name _____

Address with (with Seal/Stamp) _____

SCHEDULE RATE OF ITEMS

S. No.	ITEMS	QUANTITY	RATE
1	Tea (150 ML)	One CUP	
2	Tea	Half Set	
3	Coffee (150 ML)	One Cup	
4	Coffee	Half Set	
5	Cold Drink/Mineral Water		Not exceeding the printed MRP.
6	BREAD PAKORA (Bread Size- Big Britannia)	Per Piece	
7	Palak Pakora	100 Gms	
8	Gobhi Pakora	100 Gms	
9	PANEER PAKORA(4"X3"Size)	Per Piece.	
10	SAMOSAS (50 Gm.)	Per Piece	
11	Sambar Vada	Per Plate	
12	IDLI With SAMBAR	2 Piece.	
13	Omlette	01 Eggs.	
14	Omlette	02 Eggs	
15	Butter Slice (Big Britannia Size).	Per Piece	
16	BUTTER TOAST (10gms.Butter)	Per Piece	
17	Rice With Dal	Full Plate	

18	Rice With Dal	Half Plate	
19	VEGETABLE (Subzi)	Full Plate	
20	VEGETABLE (Subzi)	Half Plate	
21	Pulse (Dal)	Full Plate	
22	Pulse (Dal)	Half Plate	
23	Chapati (Roti)	Per Chapati	
24	Veg. THALI (Dal, Vegetable, Rice, Raita, Three Chapatti)		
25	Chola Bhatura (2bhatura)	Per Plate	
26	BASEN LADDU (40 Gms,)	Per Piece	
27	Packed Snacks, Biscuit, etc. of acceptable reputed brands.	Per Piece	Not exceeding the printed MRP.
28	Fish	2 pieces	
29	Mutton	2 pieces	
30	Chicken	2 pieces	

Note :-

1. Only reputed cooking material should be used in consultation with the canteen committee of the institute.
2. The Licensee will keep the items hygienically neat and clean wrapped in see through fresh bags.

Sign. _____
Name _____
Address with (with Seal/Stamp) _____