

Tender Notice No. RMRI/BM/01/2019

**ICMR-Rajendra Memorial Research Institute of Medical Sciences** Agamkuan, Patna  
(Department of Health Research under MoHFW, Government of India)

## **TENDER FOR PEST CONTROL SERVICES**

**FOR**

**RMRIMS, AGAMKUAN PATNA**

**ICMR-Rajendra Memorial Research Institute of Medical Sciences**

Agamkuan, Patna-800007, Bihar

PHONE-0612-2635570, 2630095

Website: [www.rmrims.org](http://www.rmrims.org)

**Tender No. ---- / RMRIMS / Pest Control Services/ M.S. / 2019**

**TENDER FOR PEST CONTROL SERVICES in RMRIMS, PATNA**

**A. Introduction**

RMRIMS Patna, an Autonomous Body under Ministry of Health & Family Welfare, Government of India invites sealed bid under two bid systems from reputed, experienced and financially sound Companies/Firms/Agencies for Pest, termite, rodent, cockroach and mosquito Control Services in the Institute. The period of contract is one year. The quantum of requirement may vary during the period of contract. Those who are in the similar business for the last two years and at present providing the same service to Central/State Govt. Dept, PSU's, Autonomous Bodies, Large Industrial/Educational Campus/corporate Super Speciality Hospitals and capable of undertaking such work may send their bids both Technical and Commercial in sealed envelopes.

**B. Availability of Tender Document**

Tender document can be downloaded from Institute website: [www.RMRIMS.org](http://www.RMRIMS.org). Prospective service providers desirous of participating in the bid may view and download the tender document free of cost from the Institute website. However, bidders have to submit with the technical bid the tender fee of Rs. 5,000 (Rs. Five Thousand) and Earnest Money Deposit (EMD) of Rs.50,000/- (Rs. Fifty thousand) only through Demand Draft / Pay Order from nationalized banks drawn in favour of Director RMRIMS, Patna & payable at Patna. Prospective bidders are advised to visit the RMRIMS specified area for 1<sup>st</sup> hand assessment of outsourced work on any working day between 9.30 AM to 5.00 PM (Monday to Friday) by taking prior permission from the Director RMRIMS, Patna. No tenderer will be allowed to withdraw after submission of tenders within the bid validity period otherwise EMD of such withdrawing tenderer will be forfeited **bidders have to submit sealed envelope of bid direct at dispatch section of RMRIMS, Agamkuan Patna 800 007**. Bids sent through courier & submitted after closing date of bid submission shall not be entertained.

**C. Important Dates:**

Date of publication & downloading of Bid documents	20.03.2019
Closing of Bid submission	15.04.2019
Opening of Technical Bid	

**D. Eligibility criteria**

1. Bidder should be member of Indian pest control Association (IPCA)
2. The agency should be engaged in providing Pest, termite, rodent, cockroach and mosquito Control services in at least two Govt. / Semi Govt./ PSUs/ Hospitals.
3. The agency must have minimum experience of two years in providing Pest Control services in any Govt./ Semi Govt./ PSUs/ Hospitals. Performance certificate from concerned offices should be submitted with technical bid. Necessary documents to this effect like work award, satisfactory work

completion and performance certificate etc. must be submitted with the technical bid.

4. The agency shall have annual turnover not below Rs. One Crore in preceding two Financial Years.
5. The Agency shall deploy manpower having experience in handling Pest Control works in central Govt. / State Govt./ PSU/ Bank/ Govt. Hospital.
6. For Pest Control Services agency has to submit requirement of Manpower (Skilled, Semiskilled & Supervisor) in Annexure F with Technical Bid.
7. The agency shall submit the profit and loss accounts of previous three financial years. A copy of last Income Tax/ GST Return and Registration number allotted to agency by the EPFO/ ESIC organization shall be submitted along with the bid document (technical). The bidder shall obtain a valid license from the competent Licensing Officer.
  - I. Under the provision of contract labour (Regulation and Abolition) act 1970 and contract labour (Regulation and Abolition) act 1971.
  - II. From commercial and appropriate Govt. Bodies/ Nigam office for carrying out Pest Controlling functions
  - III. The agency shall have valid licences from Labour Dept. and Trade & Commercial Licences for carrying out outsources activities from appropriate Govt. Bodies in terms of due compliance of following statutory Laws/ Acts and Rules & Regulation there on.
    - a) The payment of wages Act. 1936
    - b) Payment of Bonus Act. 1965
    - c) The Employees Provident Fund Act, 1952
    - d) The Contract Labour (Regulation) Act, 1970
    - e) The Employees State Insurance Act, 1948
    - f) The Minimum Wages Act, 1948
8. Agency should not be blacklisted by government organisation anywhere in India.

#### **E. Scope of work**

To execute the integrated pest, termite, rodent, cockroach and mosquito control measures at RMRIMS, Agamkuan, Patna (including Residential Campus, Hostel etc.) including the surrounding areas within the boundary wall of RMRIMS Campus.

1. The integrated pest control measures taken care off at your end shall be such that the entire building of RMRIMS campus (A , B, C, & D type quarters, Nurses Hostel, International Hostel, Director's quarter, & SAMRAT ASHOKA TROPICAL RESEARCH CENTRE etc.) shall be free from termite and insects like cockroaches, Termite, house-files, rodents and snakes. In addition the Hospital complex shall be free from any kind of termite.
2. In the first year in addition to other works of agency have to do extensive termite treatment work through drilling/filling and sealing.
3. The integrated pest control measures taken care off at your end shall be such that the building within the RMRIMS campus shall be free from insects like cockroaches, termite houseflies, rodents, snakes and mosquito.
4. The Institute reserves the right of altering the specification of works of adding to or omitting any items of work or of having portions of the same carried out departmentally or otherwise and such alterations and variations shall not violate this agreement.

5. Agency shall make arrangements of providing contract labour as and when required will perform their duties as per the directions/instructions/orders laid down by RMRIMS, Patna for each individual buildings.
6. For Pest, termite, rodent and cockroaches control services as mentioned in scope of work, the agency will have to provide required chemicals. The cost of chemical consumed for that operation will be reimbursed on actual consumption basis after submission of original bill. No extra labour charges, service charges will be paid to the agency.

**Job Area:**

Details of services area for Pest Control are as follows:

a) Old buildings of RMRIMS, Patna	-	7252 M <sup>2</sup> ( 77,692 sft)
b) New Buildings of RMRIMS	-	9625 M <sup>2</sup> (103468 sft)
c) Hostel buildings of RMRIMS	-	2108 M <sup>2</sup> (22661 sft)
d) Residential Quarters of RMRIMS	-	3033 M <sup>2</sup> (32610 sft)

<b>Total =</b>		<b>22,018 M<sup>2</sup> (2,36,431.00 sft)</b>
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Before bidding, the bidders must get well acquainted about the defined bid area from RMRIMS Administration.

**F. BID & BID EVALUATION**

1. Prior to the detailed evaluation of Technical and Financial bids, RMRIMS, Patna will determine the substantial responsiveness of each bid to the Bid document. Substantially responsive bid will be one which confirms to all the terms and conditions of bid document without material deviation. The determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.

A bid determined as substantially non-responsive will be rejected and shall not subsequent to the bid opening be made responsive by correction of the non-conformity points by the bidder. However, RMRIMS may waive any minor infirmity or non-conformity or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

The financial bids of those bidders whose technical bid has been satisfactorily evaluated and found substantially responsive, will be opened subsequently after due notice.

If there is discrepancy between the words and figures, the amount in words shall prevail. The decision of Director RMRIMS shall be final in this regard and the bid will be rejected if the bidder does not agree to the decision in this regard.

The financial bid having Agency service charges of less than 2%, fraction of rupees or other abnormally low quotes will be construed as to kill the tender and such bid will be summarily rejected. The Contractor service charges are to be quoted in per cent to monthly wages as well as in whole Rupee. Any deviation from the same may lead to summarily rejection of the bid. In case of tie on the quoted rates of Service charge from more than one prospective bidder, tender will be finalized through draw of lot as per decision of Director. No representation against the decision shall be entertained. The decision of Director RMRIMS in this regard shall be final and binding.

2. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule. **The name and address of the representative authorized to attend the opening of the tender on behalf of a tendering firm should be indicated in the tender. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. Only one representative per firm shall be permitted to attend the opening of the tender.** The name and address of permanent representative of the firm, if any, should also be indicated in tender.

**3. RIGHT TO ACCEPT OR REJECT ANY BID:** Following is the guiding decisions for the bidders.

- i. Tender will be accepted and Contract will be finalized with only those who in the opinion of RMRIMS authority shall have capacity and resources to execute the Pest Control Services contract with the institute within prescribed time schedule.
- ii. RMRIMS reserves its right to accept or reject any bid without assigning any reason whatsoever. RMRIMS does not bind itself to accept the lowest tender and reserve the right (I) to reject any or all tenders (ii) the right to accept any portion of the tender offered without assigning any reason and he can also reduce or extend the period of contract without assigning any reason.
- iii. In case the lowest bidder (L-1) fails to execute the bid agreement within stipulated period, the Institute shall be free to enter into contract agreement with another bidder agreeing to provide services at lowest bidder's rate (L-1).

## **G. Terms and Conditions of Outsourcing:**

### **General Terms and Conditions and Instructions to the bidder**

1. The Tenders are to be submitted as per two bid system i.e. -Technical Bid and Financial Bid. The Technical Bid should contain all the relevant papers in support of eligibility criteria, experience, Licenses, satisfactory performance certificate from previous employers, etc. Financial Bid should specify the rates in terms of wages/salary and services charges. Both the bids should be submitted in two separate sealed envelopes superscripted as "Technical Bid for Pest Control Services" and Financial Bid for "Pest Control Services". Both sealed envelopes should be put in a third sealed envelope and should be superscribed " Tender for Pest Control Services at RMRIMS CAMPUS area. Sealed tenders be addressed to the Director, RMRIMS Patna-800007. Bidders have to submit sealed envelope of bid direct at dispatch section of RMRIMS Agamkuan Patna 800 007. Bids sent through courier and bids submitted after closing date of bid submission shall not be entertained. The bid shall be valid for 120 days from the date of opening of bid.
2. Lumsum quotation of amount in the bid shall not be accepted and such bid will be rejected. The agency shall quote separately the wages/ salary + EPF + ESI contributions (Institutes' share) + Service charges (in per cent) component. Wages/ EPF/ ESI contribution shall not be less than the statutory charges. The institute shall decide L-1 on wages/ salary component plus service charges.
3. **Rewards & Penalties:** Penalty will be imposed at the following rates for absence of Contractor's minimum nos. of workers.

- i. Absence of worker @500/- per day.
  - ii. Further in case of complaints, penalty as below will be imposed.
    - (a) In minor complains - If the firm does not attend within 24 hours of the lodging of complaint, a penalty of Rs. 500/- per day will be imposed till the defect is rectified.
    - (b) In major complaints – If the firm does not attend within 48 hours of the lodging of complaint, a penalty of Rs. 1000/- per day will be imposed till the defect is rectified.
    - (c) In case any damage occur to the any equipment belonging to Institute, in any way, during the pest control. A committee constituted by the Institute or competent authority will assess the cost of damage and repairing or replacement. The vendor will have to bear the cost assessed by the committee. However in case of dispute between the parties i.e. the committee and vendor the decision of the competent authority will be final in this regard.
4. **The agency should note that such penalties due to surprise check or otherwise shall be deducted from service charge of the service provider so that, there should not be short payment possibility to deployed workers. As defective services are irreparable, such penalties will be of non refundable nature.**
  5. There should be no case pending with the police against the bidder. The bidder shall submit affidavit that the agency is/has not been defaulters in outsourcings work from EPF/ESIC organizations and that agency is/has not been blacklisted by Central or Government or any PSU.
  6. The Technical Bid should be accompanied by an **Earnest Money Deposit (EMD) of Rs. 50,000/- (fifty thousand)** only in the form of Demand Draft only from any scheduled Bank drawn in favour of The Director, RMRIMS Patna payable at Patna. No bank guarantee towards EMD will be acceptable. EMD of unsuccessful bidders will be returned without any interest on finalization of the tender and execution of agreement with successful bidder.
  7. The persons deputed shall not be below the age of 18 years and they shall not interfere with the duties of the employees of the Institute. The agency shall furnish bio data of available staff for Pest Control Services.
  8. The Checklist of technical information, format of experience and financial capacity of bidder along with declaration in the prescribed proforma (**Annexure-A, B, D & E**) should be submitted along with the Technical Bid **Annexure-B**.
  9. The successful Agency has to deposit 10 (ten) per cent of the contract value as Performance Security Deposit in shape of Demand Draft / Bank Guarantee from any Nationalized Scheduled Bank in favour of “Director RMRIMS, Patna.” Security deposit shall remain valid for the period of sixty (60) days beyond the date of completion of all contractual and statutory obligations of the agency.
  10. Period of the contract is for block of three years but will be renewed on same terms and conditions after completion of 12 months of service. Renewal will be subject to satisfactory performance by deployed employees and on actual requirement of manpower at the end of 12 months. Any modification of the rates shall be subject to the variation of statutory levies & contribution and revision of daily wages prevailing at the time of extension. Excellent track for Service certificate will be

issued by RMRIMS Administration. The Institute however, reserves right to terminate/ renew contract without assigning any reason thereof at any time after giving one months notice to the Service Provider.

11. **Bio-metric attendance shall be operative for the deployed staff.** Payment to the agency shall be in Bank account which should be opened for the purpose in State Bank of India branch at RMRIMS Campus, Patna. Agency has to ensure transparency in monthly wages/salary payment to deployed employee through Bank accounts in State Bank of India branch at RMRIMS Campus, Patna which shall have to be opened for each deployed staffs.
12. In case any information / document furnished by Service Provider found to be false at any stage, it would be deemed to be a breach of terms of Bid contract Agreement and Service Provider will be liable for legal action besides termination of the Agreement.
13. All entries in the tender form should be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorised signatory.
14. There shall be no Master and Servant or Employer and employee relationship between the employees of the service provider and the Institute. Persons of service providers shall not claim any future employment / engagement / absorption in RMRIMS on the basis of rendered outsource services.
15. The number and arrangement of deployment of the manpower is without prejudice to the right of Administration of RMRIMS, Patna to deploy the personnel in any other number or manner considered necessary in the interest of the RMRIMS, Patna which agency has to make available as and when demanded.
16. The agency shall fulfill the resource requirements of trained manpower, chemicals etc. as per scope of work.
17. Proper uniforms with badge / I-Cards with Photos of Pest control staff and equipment required to perform Pest Control services shall be provided by the contractor as per requirement.
18. Notwithstanding anything contained herein, the Institute reserves the right to terminate the services of contracting agency/ outsource service providers at any time without giving any prior notice or assigning any reasons whatsoever.
19. The service provider shall not assign, transfer, pledge or sub-contract the operation of job- service without prior consent of the Institute.
20. The service providers shall ensure payment of deployed skilled/ semi skilled/ unskilled workers as per minimum wages notified by the Directorate of Labour Resource Department, Government of India or Bihar whichever is higher. Contract is liable to terminate in case of short-payment / non-payment on the contracted rate to deployed staff.
21. **Payment Mode:** Each month admissible wages will be preferred by agency in first week of following month and payment shall be paid after due accounts checks. Goods and Service Tax (SGST), TDs etc. will be as per rules in force. All Payment shall be made through PFMS mode in bank accounts. The bill of each month shall be presented in triplicate by the agency on or before 7th of every following month duly pre receipted to enable RMRIMS to arrange the payments.
22. Each monthly bill shall be supported by an attendance sheet (photo copy of attendance & biometric attendance) of service rendered by Pest Control staff. The agency shall produce documentary proof of EPF, ESIC deposit to Govt. in respect

of each deployed manpower to RMRIMS. Their EPF/ ESIC No. shall be provided by staff of agency to RMRIMS. Proper attendance register / biometric system of all the Pest Control staff for all shifts at different location is required to be maintained. Further proof of disbursement of previous month's pay to Pest control staff with full detail will also required to be submitted.

23. In order to obviate the scope of irregularities / delinquencies in compliance of statutory payments by the bidder, the RMRIMS as a Principal Employer for Pest Control personnel on outsourced basis via Service Provider reserved its right of cheques/ DDs payment for total EPF/ESIC amount in respect of deployed staff. Applicable Goods and Service Tax (GST) will be paid.
24. Bank account of individual deployed personnel is to be opened in SBI Agamkuan, RMRIMS Branch Patna by the successful bidder as payment will be made through e-transaction. Agency shall furnish proof of monthly salary payment and payment of all the legal entitlements to the workers in the preferred monthly bill.
25. The manpower deployed to duty in different Departments of RMRIMS, Patna will have to follow the duty time of department concerned in operational area. They may also be posted to work in shift as per the institute's requirements. No extra payment will be made on this account.
26. Agency have to provide chemicals & miscellaneous items required for Pest Control services for which cost of material will be paid after submission of original bill. No extra labour or service charge will be paid to the agency.
27. Tender incomplete in any form will be rejected outright. Conditional Tenders like "subject to immediate acceptance or subject to prior confirmation" or such others will be rejected outright.
28. An agreement with the successful bidder will be executed; Non-execution of agreement by the bidder within stipulated 15 days will cause forfeiture of EMD and work shall be allotted to second bidder (L-2). Terms and conditions of the contract will remain part of the agreement. The agency has to provide all the manpower, equipments, tools and tackles, their accessories/refills pertaining to Pest control services.
29. Before replacement of any personnel who has been deployed at RMRIMS, prior intimation regarding change with full bio data and antecedents of new one is required to be submitted.
30. **Tax & Duties:** The total of labour wages should be inclusive of all taxes except GST levied by Govt. shall be paid on actual by the institute subject to production of documentary evidence/ challan of deposit in the bank/ statement of GST accounts submitted to tax authority against the receipts of payment received from the institute by successful tenderer.
31. The contractor shall have to insure necessary payment on account of EPF, ESIC and any other statutory liability as employer on behalf of persons deployed by him in this office.
32. **Age and qualification:** The deployed staff should be in the age group of 18 years to 45 years as on 30th June 2018. Upper limit of age may be relaxed upto 50 years of age considering the physical fitness. All the personnel deployed by the contractor shall be medically fit and their antecedent verified prior to their deployment in the Institute.



33. The Agency shall not claim nor shall be entitled for perks and other facilities/allowances admissible to casual, ad-hoc, regular/ confirm employees of this institute during the currency or after expiry of the contract.
34. On award of job, the Agency shall mention the Individual EPF account / ESI Registration number of deployed staff as well as the GST registration number/TDS Account number.
35. If the successful tenderer fails, in course of agreement period to comply with the terms & condition of the agreement, the security deposit may be forfeited in full or in partial as decided by the Director, RMRIMS.
36. **Agreement:** The contractor will have to enter into written Agreement **with RMRIMS within 15 days** of intimation of acceptance of approved rates. It after the award of the contract the bidder does not sign the **Agreement within 15 days** or fail to furnish the performance **Bank Guarantee within 7 days** from the date of receipt of LOI/work order, RMRIMS reserves the right to cancel the contract and apply all remedies available under the terms & condition of this contract.
37. In case the agency fails to execute the job after signing the Agreement deed or leave the job before completion of the period of contract at their own accord, the Director, RMRIMS shall have the right to forfeit the security deposited by the agency.
38. The agency shall never deploy the child labour.
39. RMRIMS shall not accept any claim in the event of any deployed manpower sustaining any injury, damage or loss to either person or property either inside or outside RMRIMS premises. If any person engaged by the contractor is injured or rendered partially/ permanently disabled/ indisposed due to any reasons such as disease, accident, fire etc. during the working hour, it shall be the sole responsibility of the contractor to take care of them and to pay necessary compensation in respect of such personnel as relevant labour laws including all medical expenses, legal expenses etc. and RMRIMS does not hold any responsibility in this regard what so ever.
40. The successful Tenderer will have to abide by the Minimum Wages Act – 1948 (as per Central Govt.) and other statutory Labour laws, rules and regulation as applicable in the Govt. Any liability arising on the Institute as principal employer shall be deducted from the bills of the successful Tenderer and the full amount shall be recovered from the security money and subsequent monthly bills of the successful Tenderer.
41. The successful Tenderer will have to undertake the entire pest, termite, rodent and cockroach control services in entire building inside the campus of RMRIMS.
42. **Stamp Duty:** Contract agreement with the RMRIMS shall be executed on a non judicial stamp paper of Rs. 1,000/- (one thousand) only. Expenditure to be incurred on execution of agreement shall be borne by the successful tenderer.
43. **Service Charges/Administrative charges:** Firms must quote reasonable service/administrative charge to meet the requirement of contract obligations i.e. timely & regular payment of wages to the persons employed on contract basis as well as other statutory obligations. Unreasonable quote of service charge/administrative charge which may not even fulfill all the obligations on the firm i.e. 2% TDS & other may treated as unfair practice to grab the order. Such quotations may be rejected.

**44. Dispute:-**

- a. If any dispute or difference arises between the parties relating or concerning or to interpretation of the contract or any alleged breach thereof or any matter relating to the contract, the same shall be settled by the parties as far as possible by mutual discussion and consultation between themselves, whether the same has arisen during the subsistence of the contract or thereafter.
- b. In the event of any dispute or differences arising in connection with this contract/ tender, whether during the subsistence of the contract or thereafter not being settled in aforesaid manner, the matter shall be referred to the Director RMRIMS, Patna or his nominee not below the rank of Deputy Director for arbitration whose decision shall be final and binding on both parties. Proceeding before the arbitrator would be governed by the provision of the ARBITRATION AND CONCILIATION ACT, 1996.
- c. The courts of Patna shall have exclusive jurisdiction in all matters arising out of Tender.

**sd/-**  
**Director**  
**RMRIMS, Patna**

(To be submitted with technical bid)

Bidder Declaration

From

M/S.....

.....

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To

Director

RMRIMS

Agamkuan, Patna

1. I, ----- Son/Daughter/wife of Shri -----  
----- Proprietor/Director authorized signatory of the agency/ Firm, mentioned above, is competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I/we further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or its proprietor or Partner or Director of any Agency with whom the Govt. Have banned/suspended business dealings. I/we further undertake to report to the Faculty-in-charge-Procurement, RMRIMS, Patna immediately after we are informed but in any case not later 15 days, if any Agency in which is banned/suspended in future during the currency of the Contract with you.

Date:

Place:

Seal of the Agency

(Signature of the Bidder)

Name

Designation

Address:

**TECHNICAL Bid Parameters**

(To submitted in envelop-I)

(Bidders are to fill–up the technical parameters below and adduced the evidence/ supporting papers with the bid document)

1	Name of participating agency/firm	
2	Legal status of Agency	
3	Address & e-mail address	
4	Full address of Registered office of agency	
5	Name of Proprietor / Director with full address	
6	Contact person(s) name with mobile/phone numbers	
7	PAN/ GIR/ TAN No. (attach the photocopy)	
8	GST Registration details (attach the photocopy)	
9	EPF Registration details (attach the photocopy)	
10	ESIC Registration details (attach the photocopy)	
11	State Bank of India account (attach the photocopy)	
12	License details from Labour Resource Department and From Commercial Department.	
13	Annual turnover of agency/firm for the last two years during 2015-16 to 2017-18. (Annexure ‘E’)	
14	Proof of financial status in form of audited Balance Sheet for the last three financial years. Average annual turnover must be at least Rs. One crore only	
15	Attach copy of income tax return file with acknowledgments for last two years	
16	<b>Work experience:</b> Experience of execution of similar nature of work as annexure ‘D’	
17	Certificate of satisfactory completion of service for last 3 employers where contract period is over & from two present employers also	
18	EMD details	
19	Bid fee details	
20	Attach licence of Pest control from appropriate Govt. Bodies/ Nigam Office	
21	Affidavit over no case/enquiry/investigation pending in police/govt. organisation/ courts etc.	
22	Attach Certificate of membership issued by Indian pest control association.	

Date:

Place:

Seal of the Agency

(Signature of the Bidder)

Name

Designation

Address:

**Financial Bid Format (Envelop-II)**

To,

The Director  
RMRIMS  
Agamkuan Patna.-7

1. I/we thoroughly examined and understood instructions to tenders, scope of work, term & conditions of contract given in the tender document and those contained appendix of Terms & Condition of contract and agree to abide by them.
2. I/we hereby offer to provide job outsourcing services at the following present rates. I/we undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of contract regarding of revision of minimum wages prevailing as on 1<sup>st</sup> Apr. 2018.

	Unskilled/ Labour	Semi-skilled	Skilled Supervisor
Basic +VDA @.....x 26			
EPF+EDLI			
ESI.....			
Bonus			
Gratuity			
Uniform			
Holidays wages @.... 4 days			
Service Commission/ Other if any (in %)			
Total			
GST			
Grand Total			

Notes:-

1. Two sets of uniform, and one I-Card for each deployed employees shall be mandatorily provided. Safety goggles, gum boots, hand gloves, mask wherever applicable or required shall be provided on approval of competent authority. Dress includes full trousers and shirt with full sleeves.
2. Only payment by Cheque or PFMS transfer to deployed staffs account will be accepted.
3. The agencies have to provide necessary mechanical equipment, chemicals etc. required in course of maintenance. Its charges/ cost shall be paid separately on submission of bill/ actual voucher.

Date:

Place:

Seal of the Agency

(Signature of the Bidder)

Name

Designation

Address:

**ANNEXURE-‘D’**

**Format of Experience certificate**

(To submitted in envelop-I with technical bid)

Detail of work of Pest Control services performed by the agency.

Project Name	Name of the employer	Description of work	Value of Contract (Rs. In Lakhs)	Date of issue of work order	Stipulated Period of completion	Actual date of completion

Please attach supporting document

Date:

Place:

Seal of the Agency

(Signature of the Bidder)

Name

Designation

Address:

(To be submitted envelop I with technical bid)

**ANNEXURE-‘E’**

**FINANCIAL CAPABILITY OF BIDDER**

Sl.No.	Name of the Bidder	Turnover (Rs./Crores)		
		15-16	16-17	17-18

(Please attach supporting document)

Ongoing works of the agency are as detailed below

Name of Organization	Name of the employer	Description of work	Value of Contract (Rs. In Lakhs)	Date of issue of work order	Telephone No. of organization

(Please attach supporting document)

Note:

Submit the audited financial statement/ audited annual report of the last three financial years.

Date:

Place:

Seal of the Agency

(Signature of the Bidder)

Name

Designation

Address:

(To be submitted envelop I with technical bid)

**ANNEXURE-‘F’**

Requirement of manpower for Pest control services at RMRIMS, Agamkuan, Patna:

<b>Sl. No.</b>	<b>Manpower Description</b>	<b>Number</b>
1	Skilled	
2	Semi-skilled	
3	Unskilled	
4	Supervisor	

**Note:** Financial portion of bid will be filled on the basis of above stated requirement of manpower.



